



**Diocese of Laredo
Charter for the Protection of Children and Young People
Confidential Notice of Concern**

Date of occurrence: _____ Time of occurrence: _____

Type of Concern: _____ Harassment _____ Exploitation _____ Policy violation with a minor
 _____ Possible risk of abuse _____ Known or suspected abuse _____ Other Concern _____

Has this been reported to the Texas Department of Family and Protective Services? ___ Yes ___ No

If yes, Report # _____ Time/Date of Report: _____

If your concern of suspected abuse has not been reported, please call TDFPS at 1-800-252-5400

Describe the situation: (what happened, where it happened, who was involved, who was present, who was notified?) If reported to TDFPS, what are their recommendations or instructions?

Has this situation occurred previously? ___ Yes ___ No If so, when: _____

What action was taken? (how was the situation handled, who was involved, were police called?)

What is the follow-up plan? (does anyone else need to be notified, will the situation need monitoring, would you like a Diocesan representative to call you, will you answer questions from investigator?)

Submitted by: _____ Telephone number: _____

Location and address: _____

Signature: _____ Date: _____

Reviewed by: _____ Date: _____

Vicar General or Chancellor

This confidential notice of concern should be submitted to:

- The Pastor of the Parish, or the Principal of the Catholic School, and
- Rev. R. Anthony Mendoza, Vicar General; 1901 Corpus Christi St., Laredo, Texas 78043
You may contact Fr. Anthony at (956) 727-2140 ext. 7872 or fax this notice to (956) 727-9904
- Romeo Rodriguez, Jr Victim Assistance Coordinator; 1201 Corpus Christi St., Laredo, TX 78040 (956) 764-7842 Fax
- For additional information, please call (956) 727-2140 ext. 7825

The Diocese of Laredo appreciates your concern and willingness to partner with us in

- maintaining an environment that is free of abuse.